



**AMCA International**

30 West University Drive • Arlington Heights, IL 60004, USA  
Phone: 847-394-0150 • Fax: 847-253-0088  
E-mail: [communications@amca.org](mailto:communications@amca.org) • [www.amca.org](http://www.amca.org)

The International Authority on Air System Components

## APPLICATION FOR FULL MEMBERSHIP OUTSIDE OF NORTH AMERICA

**Full Membership (worldwide)** – A Full Member pays dues plus assessments based upon its North American sales of AMCA scope products for its company and any Joint Members, and is entitled to one vote on issues affecting AMCA, as defined in the AMCA bylaws.

Agreement: We hereby apply for full membership in the Air Movement and Control Association International, Inc. (AMCA International) and, if elected, agree to comply with the Association's Code of Ethics, Bylaws, Rules and Regulations and such Amendments thereto which hereafter may be adopted.

We further agree to furnish qualified representatives to participate in the Association's activities and, if required, submit evidence that we are experienced, qualified technically, financially responsible, able and willing to promote the objectives of the Association.

We further agree that if we decide to resign from AMCA International we shall give notice in writing and shall be responsible for the payment of dues and regular assessments for the two (2) quarters following receipt of the resignation letter. Resignations are not effective until they have been accepted by the AMCA International Board of Directors.

**We are engaged in the design, fabrication, assembly and sale of devices within the product scope of one or more AMCA divisions as regular product offerings. This application is not driven by our need to certify a single product manufactured solely to meet the requirements of an individual job, not offered to the public on a regular basis.**

We agree to pay dues and assessments for the current fiscal year, prorated from the date of admission to membership, to the end of the fiscal year (June 30.) We understand that an invoice will be sent after membership approval.

Company \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_  
Surname Given Name (Chief Executive Officer or Senior Principal)

If you typed your name instead of inserting a signature, check this box to indicate that your typed name above is acceptable as your signature.

**Only a complete application will be considered for membership with AMCA.**

**To process your application for AMCA International  
the following information is required:**

1. Complete the contact information for your company personnel contact list
2. Sign the Member Code of Ethics form
3. Your company 2012 Annual Report of sales– including all joint members
4. Signed Nondisclosure Agreement
5. Provide evidence of financial responsibility (financial statement or other) NOTE: The Company financial information **will not be disclosed** without your prior written permission
6. Provide a brief history of your company (1 or 2 paragraphs)
7. Provide a picture and very brief biography of the AMCA voting representative of your company
8. Provide one set of catalogs illustrating all the air movement, air control, airflow measurement station, acoustic attenuation products manufactured
9. Have you ever applied for membership? Yes      No
10. Do you have any affiliation with a current AMCA member (i.e. division or subsidiary) Yes      No
11. Do you manufacture product under AMCA's scope of products? Yes      No
12. Do you currently plan to participate in AMCA's Certified Ratings Program? Yes      No
13. How did you hear about AMCA International?
  
14. What attracted you to join AMCA International?

*AMCA International may require a site visit of manufacturer's factory location in order to process your application.*

**AMCA Membership Price List**

TYPE OF MEMBERSHIP	DUES/FEES	ASSESSMENT	LICENSE FEE	MINIMUM ASSESSMENT	MAXIMUM ASSESSMENT
FULL MEMBER (In North America)	\$4,000 per year	.00099 x the combined value of all worldwide sales within AMCA scope of Full and related Joint Members (waived for first year)	Included in assessments	\$2,200 per year	\$55,000 per year
FULL MEMBER (Outside North America)	\$4,000 per year	.00099 x the value of all sales within AMCA scope, shipped into North America (waived for first year)	Included in assessments	\$2,200 per year	\$55,000 per year
JOINT MEMBER (Worldwide)	\$4,000 per year	paid by Full Member company	Included in assessments	Assessment of Full plus all Joint Members is capped at \$55,000 per year	
GLOBAL MEMBER (Worldwide)	\$4,000 per year for each full and Joint Member company	paid by Full Member company	Included in assessments	Sum of dues and assessments for Global Member group is capped at \$90,000 per year	
ASSOCIATE	\$2,500				
AFFILIATE (Certified Ratings Program)	\$7,800 3-years in advance required	.0039 x the value of worldwide sales of licensed products	Included in assessments	\$8,000 per year 3-years in advance required	\$54,000 per year

AMCA dues, fees and assessments, plus any local taxes, tariffs and transmittal fees that may apply, including any fee that may relate to the transfer of funds, are the sole responsibility of the member, or company.

# AMCA International Personnel Contact List

To help us direct correspondence to the correct person at your company. If there are changes in personnel, please e-mail them to [membership@amca.org](mailto:membership@amca.org).

Please type or print legibly

Company Name			
Address		City	State Zip Code
Country	Phone Number	Fax Number	
E-Mail Address		Web Site	
Number of Employees	CEO	President	(Mark one and write name on line)
<b>Factory Location (if different from above)– A site visit may be required for membership.</b>			
Factory Location Contact Name			
Address		City	State Zip Code
Country	Phone Number	Email Address	
<b>Voting Rep (R) (One only)</b> Members are entitled to one vote on all issues affecting AMCA International as an organization and one vote on issues affecting divisions in which the board of directors has approved the member for membership.			
Surname		Given Name	
Title		Email Address	
<b>Alternate Voting Rep (A) (One Only)</b> if the Voting Rep is not available			
Surname		Given Name	
Title		Email Address	
<b>Billing Rep (B)</b> Receives invoices for dues and assessments			
Surname		Given Name	
Title		Email Address	

## AMCA International Personnel Contact List (con't)

### Accounts Payable Contact (Ap)

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address

### Engineering Rep(s) (E)

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address

### Licensing Rep(s) (L)

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address

### Laboratory Test Contact(s) (Lt, Le)

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address

### Marketing Rep(s) (M)

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address

### Traffic Rep(s) (T)

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address



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**CODE OF ETHICS**  
**for the**  
**AIR MOVEMENT AND CONTROL ASSOCIATION INTERNATIONAL, INC.**  
***Adopted February 10, 1960***

This Code of Ethics is subscribed to and enacted for the ethical practice of the Members of the Air Movement and Control Association International, Inc. to the end that the business of the industry may be conducted in a straightforward, fair and equitable manner to benefit designers, architects, engineers, contractors, purchasers, and AMCA International Members alike. The purposes of the Code of Ethics are to encourage the improvement of the quality of the products of the industry, the business conduct of the Members, and for the Members to abide by self-imposed rules of good business conduct of mutual benefit to the public and to themselves.

To accomplish this, we as Members of the Air Movement and Control Association International, Incorporated shall make every effort to ensure that:

1. All representations made to a purchaser or user through advertising , catalogs, or other media are factual and properly descriptive of the performance of the products so advertised and sold.
2. Any guarantees or warranties made in connection with such products are clearly presented, fair to the purchaser or user.
3. When it is necessary to substitute products for those designated, the seller will accurately represent its products and take steps to ensure that there is no confusion between products specified and products delivered.
4. Only those products which actually comply with established test specifications, standards, or codes, in all respects can be identified or labeled as conforming thereto.
5. No efforts are made to knowingly induce or attempt to induce the breach of existing lawful contracts between competitors and their customers or their suppliers or defame competitors by falsely impugning their conduct, ability to perform contracts, credit standing, or quality and performance of products.
6. The hiring or offering of employment to employees of competitors is done in good faith and not for the purpose of injuring, destroying, or preventing competition.
7. Participation and cooperation engaged in with other Members is for the good of the industry, that decisions are arrived at independently, and not from any plan, common course of action, agreement, combination or conspiracy to fix or maintain the pricing of products, allocation of markets, restriction of competition or otherwise to violate the antitrust laws of any government, except as allowed by law or government policy.

**Revised by vote of the Membership and approved by the Board of Directors January 2002.**

Member Company Name \_\_\_\_\_

Member Voting Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

Surname Given Name

If you typed your name instead of inserting a signature, check this box to indicate that your typed name above is acceptable as your signature.



# AMCA - 2012 ANNUAL REPORT OF SALES

## Products Under AMCA's Scope

- |  |   |
|--|---|
| Acoustical Duct Silencers                    | Inline Fans                                     |
| Actuators                                    | Isolation Dampers                               |
| Air Curtain Units                            | Jet Tunnel Fans                                 |
| Airflow Measurement Stations                 | Kitchen Fans (AMCA Certified & Commercial only) |
| Backdraft Dampers (Shutters)                 | Make Up Air Units                               |
| Bath Fans (AMCA Certified & Commercial only) | Mechanical Draft Fans                           |
| Cabinet Fans                                 | Mixed Flow Fans                                 |
| Cast Iron Volume Fans                        | Package Fan Units (Utility Sets)                |
| Ceiling Dampers                              | Penthouses                                      |
| Ceiling Exhaust Fans                         | Positive Pressure Ventilators (PPVs)            |
| Ceiling Fans                                 | Power Attic Ventilators                         |
| Centrifugal Fans                             | Power Generation Fans                           |
| Circulating Fans                             | Power Roof and Wall Ventilators                 |
| Downdraft Fans                               | Pressure Blowers (Turbo Blowers)                |
| Energy Recovery Ventilators (ERVs)           | Propeller Fans                                  |
| Evaporative Coolers                          | Rangehoods (AMCA Certified & Commercial only)   |
| Fire and Smoke Dampers                       | Smoke Management Fans                           |
| Fixed and Adjustable Louvers                 | Spiral Duct                                     |
| Gravity Roof Ventilators                     | Static Ventilating Devices                      |
| Guillotine Dampers                           | Tubeaxial Fans                                  |
| Heat Recovery Ventilators                    | Tubular Centrifugal Fans                        |
| Heavy Dampers                                | Vaneaxial Fans                                  |
| High Pressure Fans                           | Volume Control Dampers                          |
| Industrial Fans                              | Whole House Fans                                |
| Induced Flow Fans                            |   |

## Sales Figures

### Sales Figures for AMCA SCOPE Product Shipments for Calendar Year Ending December 31, 2012

	Shipments to USA and Canada	Shipments to countries other than USA and Canada	Total Worldwide Shipments
Value of AMCA CERTIFIED product shipments			
Value of NON-CERTIFIED product shipments			
Total value of all AMCA SCOPE product shipments			
Please specify currency	US\$	Other denomination	

## Company Information

Full Member Company

Full Member Company Location

Joint Member Company (if applicable)

Joint Member Company Location (if applicable)

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## Respondent Information

AMCA certifies that the above information will be kept completely confidential and will not be disclosed to anyone without the express written permission of the member company.

Above figures attested to by:    CEO or    CFO

Name

Signature or Digital Signature (/initials)

Date

Email



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## AIR MOVEMENT AND CONTROL ASSOCIATION INTERNATIONAL, INC.

### NONDISCLOSURE AGREEMENT

THIS AGREEMENT is entered into by and between the Air Movement and Control Association International, Inc (AMCA) and \_\_\_\_\_ (\_\_\_\_\_). This agreement shall have an effective date of \_\_\_\_\_. Pursuant to this Agreement, AMCA agrees that it shall hold as confidential all disaggregated individual company sales and employment data provided by individual manufacturers of AMCA scope products, and to not disclose such information to any individual or other entity absent the written approval of the company that supplied the information. In consideration for this undertaking to hold such information as confidential, \_\_\_\_\_ agrees to supply such information to AMCA for the purposes set forth herein.

1. **Exposure.** Only three employees at AMCA will be authorized to see individual company data – AMCA Director of Marketing, who is the individual responsible for the AMCA market statistics program, one marketing staff member, and AMCA's Executive Director. AMCA has had the aforementioned individuals sign a nondisclosure agreement in content substantially similar to this Agreement. In the event that any of these three individuals leave the employment of AMCA, the individual(s) that assume(s) their duties and responsibilities shall have access to such data but shall be required to sign a non-disclosure agreement that has content substantially similar to this Agreement.
2. **Data Aggregation.** Sales and employment data will be aggregated to determine the size of our industry in four broad categories – a) centrifugal fans, b) axial fans, c) powered roof and wall ventilators, and d) louvers/dampers/shutters.
3. **Use of Aggregated Data.** AMCA will disclose aggregated data from all reporting companies to each company that reports. AMCA will also endeavor to estimate sales of non-reporting companies, which it will report to all reporting companies. Aggregated and estimated sales and employment data will not be treated as confidential information, and will be used in support of AMCA's lobbying efforts on behalf of the Air Movement and Control industry, fighting for reasonable standards, codes and Department of Energy efficiency regulations.
4. **Nondisclosure of Confidential Information.** AMCA agrees not to use any individual company's confidential sales and employment data disclosed to AMCA for any use or for any purpose other than to determine the aggregated market and employment of our industry. AMCA will not disclose any confidential individual company's sales or employment data to any third parties or to any AMCA employees other than employees identified in Section 1 above, or the successors of such employees, who are required to have the information in order to aggregate data. AMCA agrees that it will take all reasonable measures to protect the secrecy of and avoid disclosure or use of confidential information in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized under this



Agreement to have any such information. Such measures shall include, but not be limited to, the highest degree of care that the receiving party utilizes to protect its own confidential information of a similar nature.

AMCA agrees that all individual company's confidential sales and employment data will be kept physically secure and maintained in strict confidence. This means that reasonable measures will be taken by AMCA to prevent access by unauthorized persons and AMCA will not leave materials containing confidential information unsecured in a work area. AMCA agrees to notify the reporting company in writing of any misuse or misappropriation of confidential individual company sales and employment data of the disclosing party which may come to AMCA's attention.

5. **Disposal of Confidential Information.** Disaggregated individual company's confidential sales and employment data will be held at AMCA for no more than 24 months, which is AMCA's policy regarding all member market statistical information. All confidential information disclosed to AMCA will be destroyed after aggregated markets and employment are determined.
6. **Term.** This Agreement shall remain in effect so long as \_\_\_\_\_ is disclosing sales and employment data to AMCA. AMCA's obligations of confidentiality and non-disclosure shall survive the termination of this Agreement.
7. **Miscellaneous.** This Agreement shall be binding upon the Parties hereto, including any successors in interest. The failure to enforce any provision of this Agreement by AMCA or a company disclosing confidential sales and employment information shall not constitute a waiver of any term hereof by such party.
8. **Governing Law.** This Agreement shall be governed by and construed and enforced in accordance with the internal laws of the State of Illinois, and shall be binding upon the parties to this Agreement in the United States and worldwide. The federal and state courts within the State of Illinois shall have exclusive jurisdiction to adjudicate any dispute arising out of this Agreement and the parties hereto consent to the personal jurisdiction of such courts.

IN WITNESS WHEREOF, this Nondisclosure Agreement is executed as of the date written below.

Air Movement and Control Association International, Inc.  
Company

\_\_\_\_\_  
Company

  
Signature

\_\_\_\_\_  
Signature

Wade W. Smith  
Print Name

If you typed your name instead of inserting a signature, check this box to indicate that your typed name above is acceptable as your signature.

Executive Director  
Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date